

Payee Intel

Capture Payee details quickly, easily, and securely



Payee Intel is a secure portal that automates and manages the entire vendor enrollment process. Collection and verification of vendor banking details is done with just a click of the mouse. Powered by our Payee Intelligence™ technology, the Payee Intel system prompts the vendor for specific banking information required to effectively receive a payment. Payee Intel securely stores payment information, eliminating the risk of housing sensitive information.

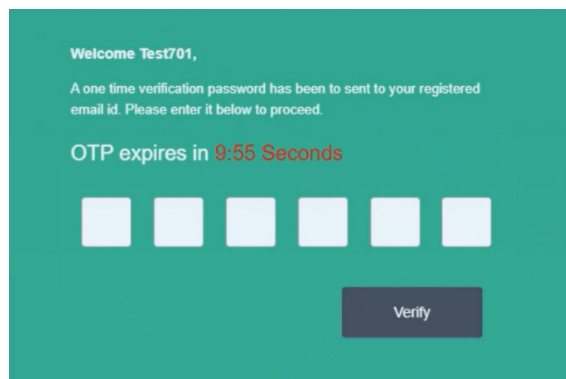
HOW IT WORKS:

The process to utilise Payee Intel takes only a few clicks. Vendors will be sent a request to fill in their banking instructions directly from aPay. You are in control of who receives Payee Intel invitations. It is an opt-in system for each individual payee and will only be activated upon user request.

1. In order to allow your payee to use the system, you must add the payee name, email address, and currency in which you wish to pay them.

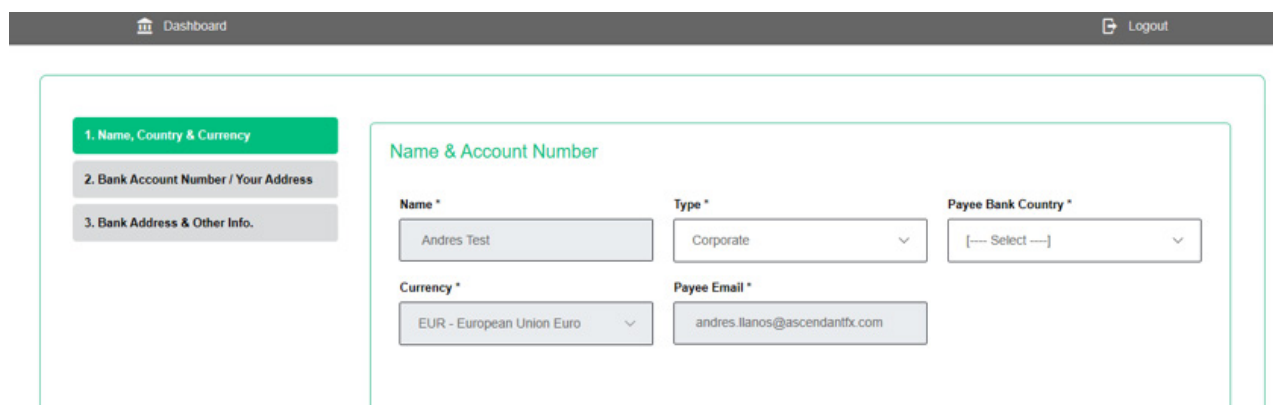
The screenshot shows the Ascendant web interface. On the left is a navigation menu with options: Dashboard, Account, Queries/Reports, Send Payments, Receive Payments, Quote and Book, and Payee (which is highlighted). Under the Payee menu, there are sub-options: Payee, Payee Request, Incomplete, and Pending Payee (with a count of 0). The main content area shows a 'Payee Request' form. The form has a title bar 'Payee Request' and a close button. Inside the form, there are four input fields: 'Payee Name*' (with a placeholder 'Payee Name'), 'Payee Email Address*' (with a placeholder 'email1@site.com,email2@site.com'), 'Currency*' (with a dropdown menu showing '---- Select ----'), and 'Nickname (Optional)'. Below these fields is a note: 'Field marked with asterisk(*) is required.' and a 'Send Email' button.

2. An automated email will be sent to your payee asking them to register to use Payee Intel to submit their payment details. Once they click on the one-time, secure link, another email will be sent separately with their access code. This code expires within 10 minutes for added security.



3. Payee Intelligence™ technology will detect which fields are required to send the currency to the country and ensure all required data is obtained and entered in the correct format. (For example, a payment to India must include an 11-digit IFSC code and a payment going to Mexico requires an 18-digit CLABE number.)

Once the payee has submitted their payment details, information will instantly update in aPay, and you will be able to review the newly submitted details and approve them.



4. Once approved, you may submit payments using this payee.

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